Applicable to: Roxio 9.1 Eyemax Ver. 4.5.0.0

## **Eyemax CD Copy**

## Camera Guard Security (714)964-7697

- 1. Enter search mode
- 2. Select day of incident
- 3. Click Backup (below calendar)
- 4. Click "Next" to begin backup process
- 5. Select DFS (default); click "Next"
- 6. Enter start time & end time (15-20 minutes max)
- 7. Click "Browse"
- 8. The "Browse For Folder" window will open
- 9. Click the + sign for Local Disk (C:)
- 10. Click the + sign for Documents and Settings
- 11. Click the + sign for Expedite Video
- 12. Click the yellow folder for "My Documents"
- 13. Click button labeled "New Folder" (lower right hand corner of the window)
- 14. Rename the folder and click on the yellow folder icon to the left of the name once or twice, until the name itself is highlighted
- 15. Click "Ok"
- 16. Screen returns to DVR Backup Wizard
- 17. Click "Next"
- 18. Put a check mark by each camera listed to include it in the CD Copy
- 19. Click "Next"
- 20. Click "Next" again to start backup process
- 21. When the backup window closes, click on "Control" in the lower right-hand corner
- 22. Click "Network" in the upper right-hand corner
- 23. Click on "Start" in the lower left-hand corner of the screen
- 24. Hover over "Programs", then "Roxio Creator 9.1 XE", then "Data", and click "Creator Classic"
- 25. Navigate to the "Documents Folder". This can be found by following the steps above (9-12). If you're already in "My Documents", disregard this step.
- 26. Click on folder created during step 14 to highlight it
- 27. Click on the "Add" button in the center area of the screen, on the far right-hand side
- 28. Click on the "Burn" button in the center of the screen
- 29. In the new window that appears, if it says, "Medium not present Tray Closed Unit not ready," then you either have a CD in the drive that is not currently blank or no CD at all. Insert a blank CD now, which should cause the "OK" button to no longer be greyed out.
- 30. Click "Ok" to start the CD creation process. Once it completes, the CD will automatically eject from the drive
- 31. Click "No" on the "Save changes to untitled?" window
- 32. Close all program windows to return to the main video screen